



# Residential Owner-Contractor Affidavit

This form may only be used by the owner of a residential property. This form must be completed and submitted to the Community Development Department with a copy of a state-issued identification card (i.e., driver's license) before a permit can be issued. All information requested on this form is mandatory.

Project Information	
Permit Number	
Project Address	
City, State, and Zip Code	
Subdivision Name	
This is to certify that I am responsible for (check all that apply): <input type="checkbox"/> Mechanical <input type="checkbox"/> Building <input type="checkbox"/> Electrical <input type="checkbox"/> Low Voltage <input type="checkbox"/> Plumbing <input type="checkbox"/> Other ( _____ )	

I certify that I have read and will comply with all codes and ordinances adopted by the City of Sandy Springs ("City") that pertain to the construction of this structure. I further agree to indemnify the City and its operator from any liability for damages and loss of property if the work performed has not been installed in accordance with these codes and ordinances. I hereby affirm that I am performing this work on property that I own. Upon completion, this building or structure will be used or occupied solely by myself or my family and shall not be for the use of the general public. I do not currently intend to offer the property for sale or lease. I hereby affirm that in the past 24 months, I have not sold or transferred a residential property or structure that I owned while acting as my own contractor.

\_\_\_\_\_  
Signature of Owner Acting as Contractor

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Printed Name of Owner

\_\_\_\_\_  
Printed Name

State of Georgia, County of \_\_\_\_\_

Sworn and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Please submit completed form at <https://build.sandyspringsga.gov>.