



SANDY SPRINGS
COMMUNITY DEVELOPMENT

MECHANICAL PERMIT APPLICATION

APPLICATION DATE _____

This application is not a permit until fees are received and processed. Any work prior to permit issuance is prohibited. If the mechanical work is associated with a building permit DO NOT USE this form. Please use the contractor's affidavit.

INSTALL _____ REPAIR _____ REPLACE _____

CONTRACTOR

Mechanical Contractor / Applicant Name _____

Company Name _____ Phone _____

Company Address _____ City _____ State _____ Zip Code _____

Business License No. _____ State Cert. No. _____ Expire Date _____ City / County Held _____

Signature of State Certified Mechanical Contractor _____ E-mail _____

SITE

Site Address _____ Subdivision / Tenant _____

Property Owner _____ Lot / Suite / Bldg No. _____

Property Owner Address _____ City _____ State _____ Zip Code _____ Phone _____

Administrative Fees: \$ 25.00 (included in Minimum Permit Fee) Minimum Permit Fees \$80 Estimated Job Cost: _____

FEE

Heating Units:
Number of Units _____
Model Name _____
Model Number _____
Tons _____
Heat Gain _____
CFM _____

Refrigeration or Air Condition Units:
Number of Units _____
Model Name _____
Model Number _____
Tons _____
Heat Gain _____
CFM _____

Fans:
Number of Fans _____
H.P. _____
CFM _____

Grease Hoods:
Number of Hoods _____
Sq. Feet _____
CFM Required _____

Commercial Grease Hoods require Plan Review and an Engineers Seal
Size of Vent _____

Incinerator:
Residential _____
Commercial _____

Gas Range Outlets:
Residential _____
Commercial _____

Number of gas pipe _____
Total BTU of pipe _____

Please submit completed forms and request inspections at https://build.sandyspringsga.gov/.