



Sign Permit Application

Each individual sign on a property requires a separate Sign Permit Application.

Sign Location	
Business Name	
Physical Address	
City, State, and Zip Code	
Business Phone and Email	

New Sign Information	
Sign Type	<input type="checkbox"/> Ground Mounted <input type="checkbox"/> Wall Mounted <input type="checkbox"/> Temporary
Sign Dimensions (Feet or Inches)	
Area in Square Feet/Inches	
Height above Grade	
Sign Material (list all)	
Dates of Display (if temporary)	

Sign Contractor Contact Information	
Sign Company Name	
Agent or Contractor	
Mailing Address	
City, State, and Zip Code	
Business Phone and Email	
Business License Number	
Will contractor install sign?	<input type="checkbox"/> Yes <input type="checkbox"/> No

I have read and understand the sign requirements as detailed in *Article 8, Division 8.3 of the Sandy Springs Development Code* and *Article 33 of the City of Sandy Springs Zoning Ordinance*. I agree to abide by all the requirements. If I or my contractor construct the subject sign out of compliance with these standards, I understand that I will be subject to enforcement.

Signature of Applicant

Date

Printed Name

Please submit completed form and supporting documents at <https://build.sandyspringsga.gov>.