

FY 2023 Budget Workshop 2

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SANDY SPRINGS™

GEORGIA

FY 2023 Budget Calendar

Date	Item
March - April	Departmental Budget Meetings / Finance Review Phase
April - May	Senior Management / Mayor Review Phase
May 3	Budget Workshop 1
May 17	Budget Workshop 2
May 24	City Council Proposed Budget Presentation
June 7, 6:00 PM	First Public Hearing and Budget Workshop
June 21, 6:00 PM	Final Public Hearing and Budget Adoption

Workshop Goals

- Receive feedback and direction from City Council as we develop the FY 2023 Budget
- Review and validate FY 2023 budget planning assumptions
- Understand Public Safety, General Government Services, and Facilities priorities as part of the City's service delivery and capital programs.

Budget Principles

- Conservatively determine revenue and expenses.
 - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
 - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.

Workshop 1 Questions

Old Riverside Park

- An early conceptual plan was developed in 2015. Cost estimates for this concept were updated early 2020, totaling \$2.8M
 - Considering current market conditions, this cost estimate now approaches \$3.8 - 4M
- Currently reviewing the original conceptual plan and re-engaging the community to develop an updated concept and associated cost estimate



2015 Conceptual Plan

Park Rentals

Venue	2018	2019	2020	2021	2022 YTD
Hammond Pavilions	93	96	25	87	23
Hammond Indoor Building	143	91	19	40	31
Hammond Field	494	520	326	120	238
Hammond Pickle ball	-	47	674	2,720	1,477
Hammond Tennis	283	170	1,598	2,049	424
Dunwoody Field	-	247	244	447	174
Overlook Park Pavilion	194	197	73	239	50
Lost Corner Cottage	115	162	30	32	24
Ridgeview Pavilion	1	2	2	10	1
Morgan Falls Athletic Fields	8	26	10	1	1
Sandy Springs Middle School Field	16	-	-	96	-
Abernathy Park Tennis	263	153	1,183	1,808	664

**Calendar Year*

Park Leisure Programming

Year	High Country	Gymnastics	City Programming
2018	590	2,863	2,656
2019	6396	1,993	2,600
2020	10,076	1,457	598
2021	10,508	2,661	1,021
YTD 2022	-	436	616

**Calendar Year*

Park Athletic Programming

Year	Sandy Springs Youth Sports	Sandy Springs Tennis Center	Atlanta Sport & Social Club	City Programming
2018	1,157	26,373	603	2,284
2019	1,119	23,124	2,321	2,562
2020	1,208	27,930	1,851	291
2021	1,277	50,954	4,550	1,555
YTD 2022	620	21,149	2,100	851

*Calendar Year

Urban Forest Coordinator

Duties	Est. Average Hours/Month
Program Management, including front yard and ROW tree planting programs with Trees Atlanta and creation and implementation of new programs	40 hours
Proactive Tree Canopy Maintenance Program Management - Updating and maintaining TreeKeeper; GIS locating trees on public property; pruning; inspection and evaluation; invasive removal	35 hours
Public Outreach - Arbor Day Celebrations, organizing events and workshops, and public outreach and education	25 hours
Establish and manage incentive programs and grants	25 hours
City Project Tree Coordination - inspections, removals, planning, field verifications, etc.	25 hours
Administrative Tasks - Tree Fund budget management, phone calls, email responses, etc.	10 hours
Total	160 hours

Technology Disaster Recovery Incidents

- COVID response rapid deployment of laptops to allow remote work for all staff.
 - As a result, we have started issuing laptops to all staff proactively so anyone can work remote without preparing and issuing a loaner device.
- Uninterruptible Power Supply failure November 2021
 - Critical services failed over to secondary location and no public safety field services were disrupted.
 - Changed vendor for preventative maintenance and developed SOP in event of failure to bypass unit.
- Fiber interruption March 2022
 - Primary connection at Morgan Falls campus was cut as part of demolition.
 - Services failed automatically to secondary connection and maintained all services during new fiber installation.

Testing Schedule

- Quarterly virtual testing
- Biannual Application failover and client testing, next test July 9th
- Phone system failover used regularly for patching of hardware

Disaster Recovery

- COOP
 - Last updated in 2019, implemented in 2020
 - Currently being reviewed and updated
 - Work Session Presentation in June

Engraved Paver Program

- Original campaign started in September of 2019
 - Online ads and announcements were made though no direct marketing plan was created.
 - There are currently 28 bricks installed along the City Green walkway
 - Cost per brick - \$300
 - Three lines of text with a maximum of 32 characters per line
 - Cost of engraving bricks - \$1,200 per 20
 - Proceeds support education and bringing events to City Springs
- New marketing plan for 2022
 - A new marketing plan will be created by the Marketing Manager within the next month.

Drug Related EMS Calls

2020

- Narcan was administered 67 times on suspected opioid overdoses
 - Largest age group: 25-35
 - Largest cluster: March – April

2021

- Narcan was administered 98 times on suspected opioid overdoses
 - Largest age group: 25-35
 - Largest cluster: November – December

2022 (January – April)

- Narcan was administered 28 times on suspected opioid overdoses (on track with 2021 numbers)
 - Largest age group: 25-35
 - No identifiable clusters

Personnel Comparison

Department	FY 2021	FY 2022	Proposed FY 2023
City Manager	4	5	4
City Clerk	3	3	4
Finance	21	20	21
Legal	-	2	2
Information Technology	16	16	17
Human Resources	4	4	4
Facilities Management	14	16	17
Communications	7	7	7
Municipal Court	10	10	10
Police	168	168	169
Fire	116	117	117
Emergency Management	1	1	1
Public Works	34	34	34
Fleet Management	1	2	2
Recreation and Parks	12	12	13
Community Development	36	38	44
Economic Development	2	2	2
Performing Arts Center	24	25	26
Subtotal (Full-Time Positions)	473	482	494
All Part-Time Positions	66	65	65
TSPLOST-funded Positions	8	7	10
Total Positions	547	544	569

FY 2023 Operating Budget Assumptions

Funding to PFA for Principal & Interest on Bonds	\$12,620,739
Support Performing Arts Center Operations	\$1,739,477
GGIS Call Center Subcontractor Agreement	\$601,000
North Fulton Regional Radio Authority Operations	\$675,000
Continued Funding for Community Non-profits	\$612,500
Employee Compensation Plan Implementation	\$1,130,019
Debt Service for Fire Trucks	\$1,170,206
Public Works Subcontractor Agreements	\$5,700,000
Recreation and Parks Subcontractor Agreements	\$525,000
Continued EMS Subsidy for Enhanced Services	\$260,000
Total	\$24,413,202

FY 2023 Capital Budget Assumptions – Infrastructure Fund

Department	Project Descriptions	FY 2023
Facilities	Facilities Maintenance - City Springs	170,400
Facilities	Fire Station 53	19,400
Facilities	Fire Station 54	37,500
Facilities	Morgan Falls	15,200
Facilities	Tennis Center	62,600
IT	Infrastructure Hardware Replacement	350,000
IT	Workstation Replacement and Upgrades	235,000
Police	Portable Radios Replacement	130,000
Public Works	ATMS-5	300,000
Public Works	Bridge and Dam Maintenance Program	200,000
Public Works	City Beautification Program	310,000
Public Works	Guardrail Replacement Program	550,000
Public Works	Intersection and Operations Improvements	575,000
Public Works	Pavement Management Program	5,500,000
Public Works	Public Safety Building Fiber Project	500,000
Public Works	TMC Fiber Program	300,000
Public Works	Traffic Calming	50,000
Public Works	Traffic Management Program	685,000
Total		\$9,990,100

FY 2023 Capital Budget Assumptions – Fleet Fund

Department	Project Description	FY 2023
Community Development	Vehicles (5)	\$ 120,000
Fire	Administrative Vehicles (3)	280,000
Fire	Fire Apparatus Replacement (2 Engines)	2,019,680
Police	Quick Response Force (QRF) Vehicle	60,000
Police	Replacement Police Fleet Vehicles	1,500,000
Public Works	F-150	50,000
Total		\$ 4,029,680

FY 2023 Capital Budget Assumptions

Department	Project Description	FY 2023
Community Development	City Springs Master Plan Add-on	\$ 25,000
Community Development	Zoning Code Review	100,000
Facilities	City Springs – City Green Artificial Turf Installation	350,000
Facilities	Police Headquarters/Municipal Courthouse	1,516,728
Facilities	Temp Fire Station 1	500,000
Facilities	Veterans Park	2,950,000
Fire	Fire Hose Equipment Replacement	50,000
Fire	KnoxBox Replacement	35,000
Fire	LUCAS Devices	75,000
Fire	Monitor Defibrillators	150,000
Fire	Technical Rescue Tools Equipment	55,000
Fire	Turnout Gear/PPE	180,000
Police	Ballistic Helmet Replacement	21,000
Police	K9 Replacement	15,500
Police	Kustom Signals Speed Trailers	10,000
Police	Recon Scout Throwbot	18,000
Police	Sumuri Talino KA-301 Forensic Workstation	20,000
Public Works	Stormwater Capital Improvements	1,750,000
Public Works	Stormwater Repair and Maintenance	155,000
Recreation and Parks	Nancy Creek Improvements (Partial Grant)	225,000
Total		\$ 8,201,228

Fund Balance Reserve

- Adopted as part of the approved Budgetary Policy – 25% of operating expenditures or \$20,500,000
- Fund Balance is the cash reserve and working capital to cover the following:
 - Expenditures caused by unforeseen emergencies
 - Shortfalls caused by revenue decline
 - Eliminates need for short-term borrowing for cash flow purposes.

Projected Undesignated Fund Balance

June 30, 2021 General Fund Balance	\$ 69,655,550
Add: FY22 Projected Revenues	112,160,007
Less: FY22 Projected Expenditures	88,137,087
Less: Fund Balance Utilization	34,801,130
Subtotal	58,877,339
Less: ARPA Reserve	6,934,152
Less: Fund Balance Reserve (30% of Expenditures)	31,335,914
Less: Capital Budget Assumptions	12,280,908
YEAR END ESTIMATED UNDESIGNATED GENERAL FUND BALANCE	\$ 8,326,365

General Fund Revenues

Approved FY 2022 vs Proposed FY 2023

Revenues	2022 Revised	2022 Projected	2023 Proposed	Variance	% Change
Property Taxes	\$ 42,015,671	\$ 42,431,379	\$ 42,500,000	\$ 484,329	1%
Sales Taxes	25,000,000	28,500,000	26,500,000	1,500,000	6%
Business and Occupational Tax	8,583,413	9,742,344	9,750,000	1,166,587	14%
Franchise Taxes	8,400,000	8,710,381	8,350,000	(50,000)	-.5%
Insurance Premium Tax	7,500,000	7,782,186	7,700,000	200,000	3%
Other Revenue	19,055,272	15,910,144	14,890,420	(4,164,852)	-22%
Total	\$ 110,554,356	\$ 113,076,434	\$ 109,690,420	(\$863,936)	-.8%

*Estimates

General Fund Expenditures – FY 2022 vs Proposed FY 2023

Expenditures	2022 Revised	2023 Proposed	Variance	% Change
City Council	\$231,227	\$239,758	\$8,531	4%
City Manager	1,281,566	1,051,249	(230,317)	-18%
Clerk	824,085	569,047	(255,038)	-31%
Finance	2,421,703	2,737,997	316,294	13%
Legal	1,319,482	1,238,645	(80,837)	-6%
Information Technology	3,361,623	3,362,329	706	-0%
Human Resources	636,729	801,438	164,709	26%
Facilities Management	5,616,297	6,213,888	597,591	11%
Communications	1,692,696	1,999,320	306,624	18%
General Admin	3,135,042	3,046,894	(88,148)	-3%
Municipal Court	1,280,077	1,549,977	269,900	21%
Police	25,300,315	27,026,039	1,725,724	7%
Fire	15,180,289	16,601,969	1,421,680	9%
Emergency Management	1,218,665	1,261,647	42,981	4%
Public Works	12,083,040	13,475,951	1,392,912	12%
Fleet Management	328,975	359,135	30,160	9%
Recreation and Parks	3,885,073	3,970,339	85,266	2%
Community Development	4,572,689	5,781,394	1,208,705	26%
Economic Development	363,336	623,630	260,294	72%
Transfer to Other Funds	49,721,678	48,888,473	(833,205)	-2%
Total	\$134,454,587	\$140,799,120	\$6,344,532	5%

*Estimates

Public Works Contractor Analysis*

Contractor	Work Area	FY 2022 Amount	FY 2023 Proposed	% Change
Pro Cutters	Citywide Litter	\$288,000	\$432,000	50%
Yellowstone	Right-of-Way Mowing	659,000	778,500	18%
AWP Inc.	Road Signage	435,000	443,000	2%
Roadside Specialties	Road Striping	150,000	150,000	0%
Russell Landscape	State Route Mowing	72,000	72,000	0%
Blount	Stormwater Maintenance	700,000	910,000	30%
Blount	Street Maintenance	1,305,000	1,203,000	-8%
Pateco	Street Sweeping	130,000	161,500	24%
GTG	Traffic Signals	895,000	1,200,000	34%
Richmond Trees/Gunnison Trees	Tree Removal	300,000	350,000	17%
Total		\$4,934,000	\$5,700,000	16%

*Estimates

FY 2023 Capital Budget Ballot

Review of FY 2023 Citywide Capital Budget

Estimated \$8,326,365 Available for Allocation

Project Description	FY 2023
Abernathy South Greenway Enhancements	\$ 2,000,000
Boylston Road Streetscape/Hammond Intersection Improvement	2,360,000
City Springs - Box Office	56,105
Citywide Design Guideline Development	150,000
Crooked Creek Park Trail Improvements	75,000
Electric Vehicle Initiative	240,000
Hammond Park Improvements	500,000
High Point Road Pedestrian Crossing Design	80,000
Interstate Wayfinding End Column Logo Design	150,000
Johnson Ferry Road Pedestrian Lighting Project	1,600,000
Lake Forrest Drive Slope Maintenance Project	1,200,000
Refueling Station	1,000,000
Roswell Road at Lake Placid Intersection Improvements	225,000
Roswell Road at Windsor Turn Lane Design	200,000
Roswell Road Pedestrian Bridge over Chattahoochee	100,000
SR-400 Multi-use Trail (Partial Funding)	3,000,000
Trail Master Plan Property Acquisition	250,000
Trail Master Plan Segment 2E (Partial Funding)	3,000,000
TOTAL	\$ 16,186,105

Recommended FY 2023 Citywide Capital Projects

PRIORITY	PROJECT	EST. ALLOCATION	AMOUNT
1	Roswell Road at Lake Placid Intersection Improvements	\$ 225,000	\$ 225,000
2	High Point Road Pedestrian Crossing Design	80,000	80,000
3	Hammond Park Improvements	500,000	500,000
4	Crooked Creek Park Trail Improvements	75,000	75,000
5	Roswell Road Pedestrian Bridge over Chattahoochee	100,000	100,000
6	Johnson Ferry Road Pedestrian Lighting Project	1,600,000	1,600,000
7	Citywide Design Guideline Development	150,000	150,000
8	SR-400 Multi-use Trail (Partial Funding)	3,000,000	3,000,000
9	Boylston Road Streetscape/Hammond Intersection Improvement	2,360,000	TSPLOST
10	Roswell Road at Windsor Turn Lane Design	200,000	TSPLOST
11	City Springs - Box Office	56,105	56,105
12	Interstate Wayfinding End Column Logo Implementation	150,000	150,000
13	Trail Master Plan Property Acquisition	250,000	250,000
14	Abernathy South Greenway Enhancements	2,000,000	2,000,000
15	Electric Vehicle Initiative	240,000	140,260
16	Trail Master Plan Segment 2E (Partial Funding)	3,000,000	
17	Refueling Station	1,000,000	
18	Lake Forrest Drive Slope Maintenance Project	1,200,000	
TOTAL		\$ 16,186,105	\$ 8,326,365

Questions