



Land Disturbance Permit (LDP) Residential, Commercial, and Subdivision

This information is for a Land Disturbance - [Commercial Site Improvements](#), [Residential Site Improvements](#), or [Subdivision Development](#) Permit Application.

Please provide a scope of work for the project, to include grading, earth-moving, and modifications to drainage patterns. Please also provide the total acreage or square footage of the property and the disturbed acreage or square footage of the project (1 acre = 43,560 square feet).

Residential Improvements - "Johnsons Backyard Slope Stabilization."

Commercial Improvements - "(Name of Business) Parking Lot Improvements."

Subdivision Development - such as the name of the subdivision.

1. [Land Disturbance Permit Application](#)

2. Construction Drawings: Please combine the construction drawings into a single PDF. All pages should be in the same landscape or portrait orientation (not a combination of the two). All drawings should be shown to scale with dimensions.

- **Cover Sheet and Sheet Index** with the project address and a sheet list of all drawings submitted for plan review.
- **Civil Drawings**
 - **Existing Conditions/Survey**
 - **Site Plans** including all retaining wall locations and elevations, setbacks, buffers and easements clearly labeled and shall include the lot coverage calculations. Also include any existing utility services such as water, sewer, septic fields, etc.
 - **Grading and Drainage Plans**
 - **Erosion Control Plans** clearly indicating the BMP locations with standard details.
 - **Tree Conservation Plan** including the canopy coverage calculations.
- **For Subdivision only**, add: **Utilities Plan** for any existing and new underground utilities.

3. [Erosion Control and Tree Conservation Agreement](#)

4. Any Applicable Affidavits

- **[Contractor Affidavit](#):** Required for every contractor and subcontractor. Please include a copy of the current state Contractor's License, local Business License, and state Driver's License.
- **[Authorized Agent Affidavit](#):** Required for third-party services authorized by the owner or permit applicant (i.e., permit expeditors, architects, engineers, etc.).
- **[Commercial Owner Authorization Affidavit](#):** Required for owners of commercial properties to authorize a tenant or other legal entity to act as the applicant.
- **[Residential Owner-Contractor Affidavit](#):** Required for owners of residential properties who wish to act as their own contractor.

5. Green Infrastructure (GI) Feasibility Forms: Please reference the City's [Green Infrastructure Manual](#) and include the applicable form for your project.

- [GI Feasibility Form for Linear Projects](#) or
- [GI Feasibility Form for Non-Linear Projects](#)

6. Notice of Intent (if applicable): A Notice of Intent must be filed with the Georgia Environmental Protection Division (EPD) if your project will disturb more than one acre of land. You must utilize the [Georgia EPD Online System \(GEOS\)](#) for this process.